

AUSTRALIAN COUNCIL OF STOMA ASSOCIATIONS INCORPORATED
MINUTES OF 12th ANNUAL GENERAL MEETING
HELD IN FREMANTLE, 20th SEPTEMBER 2012

The meeting opened at 8.35a.m with a welcome by the President to all meeting delegates and observers.

Present

President	Peter McQueen
Vice President	Geoff Rhodes
Secretary	Norm Kelley
Treasurer	Peter Lopez

Associations Represented:

<i>ACT & District Stoma Association</i>	Peter Fuller
<i>Colostomy Association of NSW</i>	Maurice Ross Michael O'Connell
<i>Ostomy NSW Ltd</i>	Tom Flood Warren Nalty
<i>Ostomy Tasmania</i>	Sue Hoyle Maree Mills
<i>Cancer Council of Northern Territory</i>	Joe Sarib
<i>Colostomy Association of Victoria</i>	Jack Nicholls
<i>Ileostomy Association of Victoria</i>	Terry Carver Wendy Taylor
<i>Ostomy Association of Melbourne</i>	Ian Samuel Sue Read
<i>Colostomy Association of South Australia</i>	Rosemary Quick Bruce Harvey
<i>Ileostomy Association of South Australia</i>	Val Macey Ian Draper
<i>Gold Coast Ostomy Association</i>	Warren Rayment Sharleen Armstrong
<i>North Queensland Ostomy Association</i>	Gwenda Williams

Queensland Colostomy Association	Bernie Preuss Margaret Duggan
Queensland Stoma Association	Joan Carruthers David Munro
Toowoomba & SW Ostomy Association	Bob Schull Rebecca Schull
Warrnambool Ostomy Association	Ray Hoy
Wide Bay Ostomates Association	Amy Wilson Trina McRae
Western Australian Ostomy Association	Alan Drever Jess Whitehouse

Voting Entitlements

ASSOCIATION	MEDICARE 2012	VOTES
ACT & District Ostomy Association	829	2
Colostomy Association of NSW	4544	10
Ostomy NSW	6716	14
Ostomy Tasmania Incorporated	1552	4
Cancer Council of Northern Territory	228	1
Bendigo & District Ostomy Association	898	2
Colostomy Association of Victoria	1683	4
Geelong Ostomy Association	890	2
Ileostomy Association of Victoria	1107	3
Ostomy Association Of Melbourne	4384	9
Peninsular Ostomy Association	1811	4
Victorian Children's Ostomy Association	252	1
Warrnambool Ostomy Association	172	1
Colostomy Association of South Australia	2084	5
Ileostomy Association of South Australia	1919	4
Gold Coast Ostomy Association	1290	3
North Queensland Ostomy Association	1030	3
Queensland Colostomy Association	2209	5
Queensland Stoma Association	2365	5
Toowoomba & SW Ostomy Association	422	1
Wide Bay Ostomy Association	558	2
Western Australian Ostomy Association	<u>3524</u>	<u>8</u>
	40467	93

The meeting began with a roll call of all members present and a call for apologies. Apologies were received from Geelong Ostomy Association and Peninsular Ostomy Association, Life Member Ed Webster and Ostomy Australia Editor, Kim Lyell.

It was noted that Bendigo Ostomy Association, Geelong Ostomy Association and Peninsula Ostomy Association had given general proxies to Ileostomy Association of Victoria delegate, Terry Carver.

The President asked delegates to remember Life Member, Fed Cooper, who had recently passed away.

It was agreed that the Agenda as set out by the Secretary be confirmed, and that the Rules of Debate as circulated be adopted.

Agenda Item 2 Confirmation of Minutes

The minutes of the 11th AGM held in Sydney, October 2011 were confirmed.

A resolution to accept the minutes as a true record was approved and carried

Agenda Item 3 Business arising from the Minutes

There was no business arising from the minutes of the 2011 meeting.

Agenda Item 4 Executive Report on Activities of Council

President Peter McQueen spoke to his report on the activities of Council and the Executive which had been previously circulated.

Peter gave a brief overview of the role that ACSA has played in the ongoing review of the Stoma Appliance Scheme and advised delegates that representatives of the Department of Health and Ageing would be attending the conference to address delegates during the General Meeting and that representatives of the Department of Human Services would be available to answer delegate questions. He advised delegates that ACSA continued to have an excellent working relationship with both Departments.

Peter advised delegates that both the review of groups 8 and 9 of the SAS and the review of maximum quantities were imminent and that it was expected that ACSA and associations would continue to be involved during the consultation phase.

Peter also shared with delegates his experience at the World Congress for Enterostomal Therapy Nurses held in Adelaide during April 2012. He noted that the Congress had been an excellent opportunity for ACSA to establish contacts with health care professionals from different parts of the world.

Peter gave a brief overview of his visit to Tehran in October 2011 to attend the first regional meeting of the ASPOA and advised delegates that Barry's Maughan's term as President of the International Ostomy Association was due to end in 2012 and that the incoming President would be Mrs. Ria Smeijers of The Netherlands.

Peter updated delegates on the current activities of the Australia Fund and thanked Chairman Gerry Barry for his ongoing commitment and motivation with respect to the fund. Peter took the opportunity to thank all associations who had made a contribution to the development of the fund and to ACSA in general.

The President thanked the WA Conference committee of 2012 for their efforts in organising a successful committee this year.

A resolution to accept the Presidents report on behalf of the Executive was approved and carried

Agenda Item 5 Consider and Receive Statement of Accounts

The accounts of ACSA for 2011/12 were presented by the Treasurer, Peter Lopez. Peter explained the important aspects of the accounts and advised that, due to the early timing of this conference, an audit certificate had not yet been received.

A resolution to accept the Treasurers report including the financial accounts was approved and carried.

Agenda Item 5A: Business arising from the Treasurers Report

There was no business arising from the Treasurers report.

Agenda Item 6 Introduction of Budget and Capitation Fees

The Executive recommended that the capitation fee for 2012/13 remain unchanged at \$1.50 plus GST.

A resolution to accept the Executives recommendation to leave the capitation at \$1.50 plus GST was approved and carried.

The Treasurer introduced the budget for 2012/13.

A resolution to accept the budget for 2012/13 was approved and carried

The Treasurer recommended that Wilco Accountants be reappointed as Auditor for the 2012/13 accounts.

A resolution to reappoint Wilco Accountants as Auditor was approved and carried

Agenda Item 7 Reports from Committees and Coordinators

The reports of the Committees and Co-ordinators were presented by:

(1) IOA and ASPOA- Peter McQueen:

President Peter McQueen submitted a written report and complimented his report with a verbal update on current IOA and ASPOA matters. Peter gave a brief overview of current international support activities. Peter advised that since his report was prepared, former IOA President Di Bracken has been awarded the Archie Vinitzky Award in recognition of her contributions to the welfare of Ostomates internationally.

Wendy Taylor from Ileostomy Vic suggested that, as ACSA had been “twinned” with Indonesia, consideration should be given to establishing a scholarship fund to assist with the provision of Stomal Therapy Nursing training for nurses within the South East Asian region.

There was no other business arising from the IOA and ASPOA report.

(2) Stoma Product Assessment Panel (SPAP)

ACSA SPAP Representative Geoff Rhodes submitted a written update on the activities of the Stoma Products Assessment Panel. Geoff expanded on his report by advising delegates that there had been a significant restructure in the scheme administrative infrastructure with administrative support scaled down significantly.

Geoff also advised that he had attended the last SPAP Evaluation Meeting and was happy that the assessment process was both transparent and robust. He noted however that there was some concern about the time being taken between SPAP recommendation and listing which was the result of approval delays at a cabinet level.

(3) Appliance Officer

Appliance Officer, Sue Hoyle, submitted a written report.

(4) Resource Centre Report and Australia Post Contract Report

Resources Centre Co-ordinator and Australia Post Coordinator, Joanne Holmes, submitted written reports. Delegates were advised by the President that Joanne Holmes had resigned from her position as Resources Centre and Australia Post Coordinator and that the Administration Officer would absorb the duties of the Australia Post Contract coordinator. Delegates were advised that temporary arrangements had been made to fulfil the immediate needs of the Resources Centre but that, unless an alternative Resources Centre Coordinator was found, an approach would be made to the Editor of Ostomy Australia to assume management of ABNAE long term. Peter McQueen thanks Joanne on behalf of all delegates for her assistance and support during her time as Resources Centre and Australia

Post contract coordinator.

(5) Ostomy Australia

Ostomy Australia Editor, Kim Lyell, submitted a written report. Peter congratulated Kim on maintaining the quality of the journal which is recognised as the leading ostomy publication internationally.

(6) Webmaster

Webmaster, Kylie McGrory, submitted a written report.

(7) Australia Fund

A written report was submitted by Australia Fund Chairperson Gerry Barry on behalf of the Australia Fund Coordinators. Gerry spoke to the important aspects of his report and provided some insight into the future plans and direction of the fund.

President Peter McQueen thanked all associations for their involvement with Australia Fund activities.

A resolution to accept all coordinator reports was approved and carried.

The President expressed appreciation of behalf of Council and the Executive for the work undertaken by the Committee Chairs and Co-ordinators and stated that the good work of ACSA could not continue without their support and assistance.

Agenda Item 10 Election of Office Bearers

Nominations for Executive Committee Positions were received from:

Association	Name	Position
GCOA	Peter Lopez	Treasurer
Colostomy Association of SA	Rosemary Quick	Secretary
Ostomy Ass. Melbourne	Peter McQueen	President
ACT & Dist Stoma Assoc	Geoffrey Rhodes	Vice President

A resolution to accept the nominations was approved and carried

President Peter McQueen thanked outgoing Secretary, Norm Kelly, for his work over the past 3 years and welcomed Rosemary Quick to the position of Secretary.

Agenda Item 11 Election of Australia Fund Chairman

President Peter McQueen nominated Gerry Barry for the position of Australian Fund Chairman which was accepted by Gerry Barry.

A resolution to accept the nomination was approved and carried

Agenda Item 12 Dates & place for next meeting

It was agreed that the next AGM of Council will be held in Tasmania on 18th October 2013.

President Peter McQueen in his closing remarks thanked the organising committee from WA Ostomy Association Inc for hosting the conference and the Annual Meeting.

The President also thanked all Delegates and Observers for their contribution to the conference.

The President declared the meeting closed at 11.30 am on 20nd September, 2012.

Confirmed by:

Peter McQueen

President.